



Connecticut Convention Center

100 Columbus Blvd., Hartford, Connecticut 06103

Phone: 860.249.6000 Ext. 2583 Fax: 860.728.2641

Email: exhibitorservices@ctconventions.com

Forms available online at www.ctconventions.com

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TELECOMMUNICATIONS SERVICE ORDER FORM

Name of Event:	Date of Event:
Firm Name:	Booth Number:
Street Address:	Contact Person:
City, State, Zip:	On-Site Phone Number:
E-mail Address:	

Payment notice – services will not be supplied until total due is paid in full.

Tax must be included unless you submit State of CT Tax Exemption documentation with your order form.

Check payment method only accepted on prepaid orders.

Internet codes are charged per computer and per day.

Pre-Paid rates apply order paid in full and received 1 day prior to first scheduled move in day.

On-Site rates apply to after the 1 day cut off rate. No exceptions.

Payment Information Must Accompany Order

**** Online Checkout → Instant Email Confirmation ****

1) Visit www.ctconventions.com 2) Select **Exhibitors** 3) Select **Order Services**

Money Order #:	Check #:
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MasterCard Discover Card Visa American Express

Name on card:		
Billing Address (if different from above):		
Billing City:	State:	Zip Code:
Credit Card #:		
Expiration Date:	Security Code:	
Authorized Signature:		

Internet Daily Rates	Pre-Paid Rate	On-Site Rate	Quantity	# of Days	CT 6.35% Tax	Total
Wireless Internet (per device/per day)	\$25.01	\$45.04				
Wired Internet – Initial Connection (per line/per day)	\$45.04	\$65.02				

Dedicated Bandwidth

Please Call for Pricing and Other Information

Phone Line Daily Rates	Pre-Paid Rate	On-Site Rate	Quantity	# of Days	CT 6.35% Tax	Total
Phone Line *Please Circle: <u>Phone</u> <u>Fax</u> <u>Credit Card</u> (per device/per day) <small>*The CTCC Does NOT Provide Phone, Credit Card or Fax Machines*</small>	\$75.08	\$100				

Additional Phone Services Available

Please Call for Pricing and Other Information

***Indicate dates of activation here:**

____/____/____-____/____/____

*Exhibitor Packages to satisfy larger groups are available.

*Please contact Exhibitor Services directly for additional pricing and information.

ORDER TOTAL:

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